

Lenox Five 127th Street Stoop Sale Saturday, September 22nd – 10am-4pm

Stoop Sale - Rules and Regulations

When: Saturday, September 22nd, 10:00 a.m. to 4:00 p.m.

Where: 127th Street between 5th Avenue and Lenox Avenue

Space rental size: Each space measures ~ 10 feet wide x 8 feet deep.

Fees:

- ****Early Bird Special**** - \$20 if you sign up before August 31
- \$30 after September 1
- \$15 fee for a 6 ft. table (*optional*)

We have limited spaces available! We do not sell half-spaces, although you're welcome to share your space with someone. (*A single payment should be sent for the space*). You have the option of bringing your own table. We offer table rentals for \$15 each. Only one table rental per space.

You may sign up to sell as a vendor anytime **up to September 19th**. Remember, reservations *before August 31st* receive a \$5 discount.

Once your check or Paypal clears, you will receive confirmation via e-mail (or, in the event you don't have email, phone).

Each vendor will be assigned a space the night before the event. We will e-mail space assignments by 10 PM the night before the Stoop Sale. Please **do not phone** for your space assignment number. If you do not have an email address, you can get your assigned space from any of the "Stoop Sale coordinators" on the block when you arrive on Saturday morning.

On the Day of the Stoop Sale: A phone number will be posted on our website the Friday evening before the sale. If you will be late, call the posted phone number. If you have not arrived by 10:00 a.m. on the morning of the sale (and have not called to let us know you will be late) we will consider you a no-show and can re-sell your space.

What you may and may not sell: Vendors may sell just about anything, but **NOT food and drinks.**

There are no refunds unless the event is cancelled due to weather.

If there is a possibility of bad weather: We will announce on our website (www.lenoxfive127.org) if there is a cancellation due to weather by 8am the Saturday morning of the sale. You may also call our information hotline at (646) 838-7651 for updated weather information. If the Stoop Sale is canceled due to weather, your fee will be refunded in full, *except for the \$15 table fee and any Paypal fees.*

When to set up: You should arrive and start setting up by 9:00 a.m. on the Saturday morning of the event.

Getting your assigned space: Vendor spaces are numbered. When you arrive the morning of the event, one of the Stoop Sale Coordinators will direct you to your assigned space. (If you provided us with your e-mail address, we will have e-mailed you your space assignment number the night before and you can locate it yourself. Please do not phone asking for your space assignment number.)

About parked cars on the block: The block association makes every effort (including asking the police to tow violators) to remove parked cars from the block. We cannot guarantee that your space will be car-free. If this is the case, we will do our best to re-assign you to another space on the block.

After the Yard Sale: The Stoop Sale is over at 4:00 p.m. sharp. We hope you will have had a fun and profitable day!

Cleaning up: *You are responsible for cleaning up your space at the end of the day.* The block association can provide you with two large garbage bags if needed. You must place all trash and leftover items into bags, seal them and bring them in front of Harlem Grown Garden. *If you do not clean up your space, you will not be permitted to participate in next year's Stoop Sale.*

By submitting this form I'm agreeing to the rules and regulations of the Lenox Five Stoop Sale